

# Rancho Cielo Homeowners Association

Website: [www.ranchocielo.org](http://www.ranchocielo.org)

Newsletter for the month of November 2016

## Board Members

Pres. Rod Miller  
V.P. Mike Hinkle  
Sec. Len Malena  
Tres Alan Nielson  
Mem. Darryl Wheeler

## Management Company

Huntington West Properties  
13812 Goldenwest Street #100  
Westminster, Ca. 92683  
(714) 891-1522

## Manager

**Jack Williams**  
Ext. 214  
[jack@huntingtonwest.com](mailto:jack@huntingtonwest.com)

## HOA Meetings

The next association meeting will be held on

**Nov. 22, 2016**

At

**7:00 PM**

At

**Trabuco Canyon  
Water District**

## HOA Web-Site

&

Meeting Agendas

at

[Ranchocielo.org](http://Ranchocielo.org)

## Lockbox Reminder!

Only, if you are using your bank's bill pay service, please login to your personal banking website and take the following steps related to your online bill pay to ensure that your payment continues to post quickly and correctly:

Completely delete your current payment setup to be delivered to Wells Fargo Bank at the old post office box. (If you have not done this already).

Create a completely new payment payable to your association using your **account number** and the brand new lockbox address as directed on your association statement. Your account number for payments is an **8 digit account number**, and can be found on the top right hand corner of your statement. Please enter all 8 digits. Do not use your BUR#\*

**The new lockbox address is:**

P.O. BOX 512229  
LOS ANGELES, CA. 90051-0229

PLEASE BE AWARE THAT SIMPLY CHANGING THE ADDRESS ON YOUR CURRENT BILL PAY MAY NOT DIRECT YOUR PAYMENT TO THE CORRECT PLACE OR MAY CAUSE YOUR PAYMENT TO BE RETURNED TO THE BANK. PLEASE CREATE A BRAND NEW BILLER.

\* BUR# is your unique number for your association. This number is only used for identification of your account with the association and correspondences to and from the management company.

Homeowners who are using Paylease or ACH Debit through the Management Company – no action is required on your part. Thank you.

## Street Sweeper

The association streets are swept each **Friday**. Please make sure your vehicles are not parked on the street.



*Happy Thanksgiving*

## Tennis Court Hours

As a reminder, the tennis court hours are 7:00 AM to 10:00 PM.

## Resident Vehicles

Resident vehicles are not permitted to park on the streets. Unless the association has made temporary provisions allowing you to park on the street, you will be cited and could be towed away. If you have any questions or need assistance, please call our manager. Thank you!

## Exterior Changes

Before you perform any exterior changes to your home, you must first submit an architectural variance request application to the Board for review and approval. **Changes made without association approval may not be permitted and will have to be changed.**

## Dwelling Live Notifications

You can set your Dwelling Live account to notify you by e-mail of any guests coming to see you. If you need help setting this feature, please call our management office for assistance or contact Dwelling Live.

## Security Upgrades

The installation of the fob access system and the new cameras at the entrance and pool area has been completed. We are finalizing the programming of your access fobs.