

**RANCHO CIELO HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
GENERAL SESSION MINUTES
MARCH 24, 2021**

Call to Order

Upon notice, duly given and received, the General Session Meeting of the Board of Directors of Rancho Cielo Homeowners Association was called to order at 6:34 PM via videoconference, with proper notice given of the Zoom details.

Roll Call

A quorum was present with the following directors in attendance:

Michael Hinkle, President
Robert Hoffman, Treasurer
Len Malena, Secretary
Tim Whelan, Member at Large

Absent

Bob Rose, Vice President

Seabreeze Management Company, Inc.:

Janet McCormick, CMCA, AMS Senior Community Manager

Executive Session Disclosure

Executive Session convened to approve 2/24/2020 Executive Session Meeting Minutes, and to discuss items such as member discipline, delinquencies, personnel, contracts, and legal issues.

Homeowner Forum

Homeowners were given an opportunity to address the Board of Directors for general matters that may or may not be related to specific agenda items. Homeowners were not present.

Approval of Minutes

Upon a motion duly made, seconded, and unanimously carried, the Board resolved to approve the General Session Meeting Minutes from the 2/24/2020 Board meeting, as prepared by Seabreeze Management.

FINANCIAL REPORT

Financial Statements – As of February 28, 2021

Be it resolved, upon a motion duly made, seconded, and unanimously carried, the Board resolved to acknowledge and ratify the acceptance of the financial statements as of 2/28/2021 and reconciled bank statements presented, subject to audit/review by a CPA at fiscal year-end.

Merrill Lynch Investment Recommendations

The Board reviewed the investment recommendations as prepared by Karen Sennes, Merrill Lynch Wealth Management. Upon a motion duly made, seconded, and unanimously carried, the Board resolved to direct Karen Sennes, Merrill Lynch Wealth Management to auto-renew all CDs at the best rate available at the time of purchase, for 3-month terms. Merrill Lynch Wealth Management to contact a Board member for verification purposes.

Delinquencies

The Board reviewed the A/R Aging Report during Executive Session. No action was required during general session.

Hacienda Landscape Reports & Proposals Discussion

The Board reviewed updates, reports, and proposals. Upon a motion duly made, seconded, and unanimously carried, the Board resolved to approve Proposal # 011921-0108, to provide labor and materials to relocate wires under newly installed meter on Via del Sol and repair causing shortages to irrigation valves located valves on Via del Lago, for a total cost not to exceed \$1,990.00.

Upon a motion duly made, seconded, and unanimously carried, the Board resolved to approve Proposal # 031021-0159, to provide labor and materials to install St Augustine Sod and seed in the thin planter behind the tennis court to help reduce rain runoff onto the court, for a total cost not to exceed \$600.00.

Upon a motion duly made, seconded, and unanimously carried, the Board resolved to approve Proposal # 031021-0203, to provide labor and materials to install straw wattle along the back of the tennis court to reduce rain runoff onto the court, for a total cost not to exceed \$400.00.

Upon a motion duly made, seconded, and unanimously carried, the Board resolved to approve Proposal # 022521-0118, to provide labor and materials to install patches of St Augustine Sod behind the tennis courts and install new plants on the slope beside the tennis court, for a total cost not to exceed \$2,330.00.

Upon a motion duly made, seconded, and unanimously carried, the Board resolved to approve Proposal # 022521-0124, to provide labor and materials to replace the declining Myoporum and fill in the bare areas with new plant material on the Via de la Luz, for a total cost not to exceed \$1,255.00. Management was directed add a section to the Association Newsletter to acknowledge the Landscape Committee's excellent efforts to meet the fuel modification requirements set forth by Orange County Fire Authority (OCFA), and within the allotted landscape maintenance budget.

Proposed Option for Bocce Ball Court Discussion

The Board reviewed discussed the proposed bocce ball court. Be it resolved, upon a motion duly made, seconded, and unanimously carried, the Board resolved to table the discussion until further notice.

Mailbox Post Discussion

The Board reviewed an update with recommendations from Shields Business Services. No action was required.

Common Area Wrought Iron Repair Proposals

Be it resolved, upon a motion duly made, seconded, and unanimously carried, the Board resolved to table the discussion, pending receipt of additional proposals.

Common Area Wood Repair Proposals

The Board reviewed proposals for common area wood repairs and/or replacements as submitted by Felsil Building Services, Inc., and PCW Contracting Services. Be it resolved, upon a motion duly made, seconded, and unanimously carried, the Board resolved to table the discussion, pending receipt of additional proposals.

Next Meeting

The next Board of Directors and Annual Election meeting is scheduled for Wednesday, April 28, 2021 at 6:30 PM via Zoom Meeting, due to the novel Coronavirus pandemic and social distancing requirements.

Adjourn

Being no other business, a motion was made, seconded, and approved to adjourn. The meeting adjourned at 7:22 PM.

SECRETARY'S CERTIFICATE

I, _____, hereby certify that the foregoing is a true and correct copy of the approved Executive Session Minutes of the Board of Directors Meeting held on the above date.

Secretary

Date