

**RANCHO CIELO HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
GENERAL SESSION MINUTES
NOVEMBER 19, 2019**

Call to Order

Upon notice, duly given and received, the General Session Meeting of the Board of Directors of Rancho Cielo Homeowners Association was called to order at 7:04 PM at Seabreeze Management Company, Inc., 26840 Aliso Viejo Parkway, Suite 100, Aliso Viejo, CA 92656.

Roll Call

A quorum was present with the following directors in attendance:

Michael Hinkle, President
Darryl Wheeler, Vice President
Robert Hoffman, Treasurer
Robert Rose, Member at Large

Absent

Len Malena, Secretary

Seabreeze Management Company, Inc.:

Janet McCormick, CMCA, AMS Account Executive

Executive Session Disclosure

Executive Session convened to approve 10/22/2019 Executive Session Meeting Minutes, and to discuss items such as member discipline, delinquencies, personnel, contracts, and legal issues.

Homeowner Forum

Homeowners were given an opportunity to address the Board of Directors for general matters that may or may not be related to specific agenda items.

Approval of Minutes

Upon a motion duly made, seconded, and carried 3-1, with one abstention, the Board resolved to approve the 10/22/2019 General Session Meeting Minutes.

FINANCIAL REPORT

Financial Statement – Ending 10/31/2019

Be it resolved, upon a motion duly made, seconded, and unanimously carried, the Board resolved to acknowledge and ratify the acceptance of the financial statements ending 10/31/2019 and reconciled bank statements presented, subject to audit/review by a CPA at fiscal year-end. Management was directed to verify that the reserves are being funded, monthly in the amount of \$23,138.00, per the final approved 2019-2020 Budget.

Hacienda Landscape – Reports, Updates, & Proposals

The Board reviewed updates and discussed landscape concerns with the Landscape Committee. The Board and Landscape Committee reviewed a landscape complaint as submitted by Rachel Egerton, the homeowner 31901 La Subida Drive. Management was directed to thank Ms. Egerton for bringing the concern to their attention and advise the homeowner of the action that the Landscape Committee and Hacienda Landscape will be taking to remedy the concern.

Be it resolved, upon a motion duly made, seconded, and unanimously carried, the Board resolved to table Proposal #: 110519-0503, to replace the irrigation controller located in front of 21992 Via Del Lago.

Be it resolved, upon a motion duly made, seconded, and unanimously carried, the Board resolved to approve the revised Proposal #: 110519-0524, to replace trees on the corner of Rancho Cielo and Via De La Luz, for a total cost not to exceed \$870.00.

Be it resolved, upon a motion duly made, seconded, and unanimously carried, the Board resolved to approve Proposal #: 110519-0442, to remove the two uprooted and leaning Pine trees located behind 32002 Camino Del Cielo, for a total cost not to exceed \$2,100.00.

Walden HOA Request Discussion

Be it resolved, upon a motion duly made, seconded, and carried, the Board resolved to table the request. Management pending receipt of copies of all of the proposals which were reviewed by Walden HOA, along with the complete scopes of work, for Board review and response.

Architectural Applications

No action was required. Management was directed to issue architectural approval by the Architectural Committee prior to the Board meeting.

Board Appointment Discussion

Be it resolved, upon a motion duly made, seconded, and unanimously carried, the Board resolved to table the discussion. Vice President, Darryl Wheeler returned the Board of Directors tablet for use by the member who fills the Board of Directors vacancy which will open effective 1/1/2020.

Next Meeting

The next Board of Directors meeting is scheduled for Tuesday, November 19, 2019 at 7:00 PM at the Trabuco Canyon Water District.

Adjourn

Being no other business, a motion was made, seconded and approved to adjourn. The meeting adjourned at 7:46 PM.

SECRETARY'S CERTIFICATE

I, _____, hereby certify that the foregoing is a true and correct copy of the approved Executive Session Minutes of the Board of Directors Meeting held on the above date.

Secretary

Date