

**RANCHO CIELO HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
GENERAL SESSION MINUTES
OCTOBER 23, 2018**

Call to Order

Upon notice, duly given and received, the General Session Meeting of the Board of Directors of Rancho Cielo Homeowners Association was called to order at 7:00 PM at the Trabuco Canyon Water District located at 32003 Dove Canyon Dr., Trabuco Canyon, CA 92679.

Roll Call

A quorum was present with the following directors in attendance:

Michael Hinkle, President
Darryl Wheeler, Vice President
Alan Nielson, Treasurer
Robert Hoffman, Member at Large

Absent

Len Malena, Secretary

Seabreeze Management Company, Inc.:

Janet McCormick, CMCA Account Executive

Executive Session Disclosure

Executive Session convened to approve the August 28, 2018 Executive Session Minutes and discuss rule violations, delinquencies, personnel, and legal issues.

Homeowner Forum

Homeowners were given an opportunity to address the Board of Directors for general matters that may or may not be related to specific agenda items.

Approval of Minutes

Upon a motion duly made and seconded, the Board resolved to approve the August 28, 2018 General Session Meeting Minutes as prepared by Seabreeze Management. The motion carried unanimously.

Financial Report

Financial Statement – Ending 9/30/18

Be it resolved, upon a motion duly made and seconded, the Board resolved to acknowledge and accept the September 30, 2018 financial statements and reconciled bank statements presented, subject to audit/review by a CPA at fiscal year-end. Motion carried unanimously.

Hacienda Landscape – Reports, Updates, & Proposals

Be it resolved, upon a motion duly made and seconded, the Board resolved to ratify Hacienda Landscape Proposal # 1286-048, for replacement of irrigation controllers A and B, for a total cost not to exceed \$5,014.35. Motion carried unanimously. Be it resolved, upon a motion duly made and seconded, the Board resolved to table the three-year tree trimming plans, pending rebidding with the Park West scope of work. Motion carried unanimously. Be it resolved, upon a motion duly made and seconded, the Board resolved to approve the Park West Tree Care Proposal # 2306-2 in the amount of \$32,870.00, for the removal of 39 dead trees, for a total cost not to exceed \$32,870.00. Motion carried unanimously.

Pest Control Proposals Discussion

Be it resolved, upon a motion duly made and seconded, the Board resolved to deny the proposals for pest control service. Motion carried unanimously. Management was directed to obtain service on an as needed basis.

2018 Holiday Lighting Proposals Discussion

Be it resolved, upon a motion duly made and seconded, the Board resolved to acknowledge and approve the proposal submitted by Light Up My Holiday, for a total cost not to exceed \$2,600.00, to replace the holiday lighting on the center island. Motion carried unanimously.

Tablets for Board Members Discussion

Be it resolved, upon a motion duly made and seconded, the Board resolved to table the discussion. Motion carried unanimously.

Neighborhood Watch Discussion

No action was taken. Management was directed to include a request for volunteers in the December Association newsletter.

Patrol Frequency Discussion

Be it resolved, upon a motion duly made and seconded, the Board resolved to approve nightly patrols be reduced from three security patrol visits per evening, to one security patrol visit per evening. Motion carried unanimously. Management was directed to request a copy of the current security patrol contract.

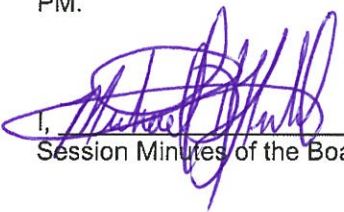
Invitee: Trabuco Canyon Water District – Via Allegre Lift Station Proposal

No action was taken. Management was directed to add another discussion to the November Board meeting agenda.

Adjourn

Being no other business, a motion was made, seconded and approved to adjourn. The meeting adjourned at 8:08 PM.

SECRETARY'S CERTIFICATE



I, _____, hereby certify that the foregoing is a true and correct copy of the approved Executive Session Minutes of the Board of Directors Meeting held on the above date.

Secretary _____

PRESIDENT

Date _____

11/27/18