

**RANCHO CIELO HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
GENERAL SESSION MINUTES
SEPTEMBER 25, 2018**

Call to Order

Upon notice, duly given and received, the General Session Meeting of the Board of Directors of Rancho Cielo Homeowners Association was called to order at 7:12 PM at the Trabuco Canyon Water District located at 32003 Dove Canyon Dr., Trabuco Canyon, CA 92679.

Roll Call

A quorum was present with the following directors in attendance:

Michael Hinkle, President
Darryl Wheeler, Vice President
Len Malena, Secretary
Alan Nielson, Treasurer
Robert Hoffman, Member at Large

Absent

None

Seabreeze Management Company, Inc.:

Janet McCormick, CMCA Account Executive

Executive Session Disclosure

Executive Session convened to approve the August 28, 2018 Executive Session Minutes and discuss rule violations, delinquencies, personnel, and legal issues.

Homeowner Forum

Homeowners were given an opportunity to address the Board of Directors for general matters that may or may not be related to specific agenda items.

Approval of Minutes

Upon a motion duly made and seconded, the Board resolved to approve the August 28, 2018 General Session Meeting Minutes as prepared by Seabreeze Management. The motion carried unanimously.

Financial Report

Financial Statement – Ending August 31, 2018 and July 31, 2018

Be it resolved, upon a motion duly made and seconded, the Board resolved to acknowledge and accept the August 31, 2018 and July 31, 2018 financial statements and reconciled bank statements presented, subject to audit/review by a CPA at fiscal year-end. Motion carried unanimously.

Hacienda Landscape – Reports, Updates, & Proposals

Be it resolved, upon a motion duly made and seconded, the Board resolved to acknowledge and approve Hacienda Landscape Proposal # 092018-0742, for tree removal, for a total cost not to exceed \$1,800.00. Motion carried unanimously. Be it resolved, upon a motion duly made and seconded, the Board resolved to table the three-year tree trimming plans, pending rebidding without the wilderness areas. Motion carried unanimously. Be it resolved, upon a motion duly made and seconded, the Board resolved to table Hacienda Proposals # 092018-0724 in the amount of \$1,275.00 and # 092018-0742 in the amount of \$3,650.00. Motion carried unanimously.

Sunset Signs Proposal Discussion

Be it resolved, upon a motion duly made and seconded, the Board resolved to deny the proposal to update the Rancho Cielo Community Map. Motion carried unanimously.

2018 Holiday Lighting Proposals Discussion

Be it resolved, upon a motion duly made and seconded, the Board resolved to acknowledge and approve the proposal submitted by Light Up My Holiday, for a total cost not to exceed \$2,600.00, to replace the holiday lighting on the center island. Motion carried unanimously.

Homeowner Request – 21832 Las Nubes Dr – Bounce House

Be it resolved, upon a motion duly made and seconded, the Board resolved to approve the request, pending homeowner notice that they will be responsible for any additional janitorial expenses incurred after the party. Motion carried unanimously.

Homeowner Request – 31862 Camino Del Cielo – OCFA Violation Request

Be it resolved, upon a motion duly made and seconded, the Board resolved to approve the request. Motion carried unanimously.

Adjourn

Being no other business, a motion was made, seconded and approved to adjourn. The meeting adjourned at 8:06 PM.

SECRETARY'S CERTIFICATE

I, Car Malva, hereby certify that the foregoing is a true and correct copy of the approved Executive Session Minutes of the Board of Directors Meeting held on the above date.

[Signature]
Secretary

11-27-18
Date