

**RANCHO CIELO HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
GENERAL SESSION MINUTES
AUGUST 28, 2018**

Call to Order

Upon notice, duly given and received, the General Session Meeting of the Board of Directors of Rancho Cielo Homeowners Association was called to order at 6:57 PM at the Trabuco Canyon Water District located at 32003 Dove Canyon Dr., Trabuco Canyon, CA 92679.

Roll Call

A quorum was present with the following directors in attendance:

Michael Hinkle, President
Len Malena, Secretary
Alan Nielson, Treasurer
Robert Hoffman, Member at Large

Absent

Darryl Wheeler, Vice President

Seabreeze Management Company, Inc.:

Janet McCormick, CMCA Account Executive

Executive Session Disclosure

Executive Session convened on August 28, 2018 to approve the August 15, 2018 Executive Session Minutes and discuss rule violations, delinquencies, personnel, and legal issues.

Homeowner Forum

Homeowners were given an opportunity to address the Board of Directors for general matters that may or may not be related to specific agenda items.

Approval of Minutes

Upon a motion duly made and seconded, the Board resolved to approve the July 27, 2018 Emergency Session Meeting Minutes as prepared by Seabreeze Management, and the June 26, 2018 General Session Meeting Minutes as prepared by Huntington West Properties. The motion carried unanimously.

Financial Report

Financial Statement – Ending June 30, 2018

Be it resolved, upon a motion duly made and seconded, the Board resolved to acknowledge and accept the June 30, 2018 financial statements and reconciled bank statements presented, subject to audit/review by a CPA at fiscal year-end. Motion carried unanimously.

Reserve Study Update

No action was taken.

Hacienda Landscape – Reports, Updates, & Proposals

Be it resolved, upon a motion duly made and seconded, the Board resolved to acknowledge and approve Hacienda Landscape Proposal # 082418-0317, for tree removal, for a total cost not to exceed \$975.00; and ratify the approval of Hacienda Landscape Proposal # 1286-047, for irrigation repairs, for a total cost not to exceed \$1,732.20. Motion carried unanimously.

Backflow Repair Proposal Discussion

Be it resolved, upon a motion duly made and seconded, the Board resolved to deny the proposal for backflow repair, for a total cost not to exceed \$794.50. Motion carried unanimously.

2018 Holiday Lighting Proposals Discussion

Be it resolved, upon a motion duly made and seconded, the Board resolved to acknowledge and approve "The Budget" proposal submitted by Light Up My Holiday, for a total cost not to exceed \$2,180.00, to be installed in October. Motion carried unanimously.

Street Sweeping Proposal Discussion

Be it resolved, upon a motion duly made and seconded, the Board resolved to acknowledge and approve the street sweeping proposal submitted by Sweeper Guys, for once per week street sweeping, for a total cost not to exceed \$165.00 per week. Motion carried unanimously.

Wheelchair Access Ramp Proposal Update

Be it resolved, upon a motion duly made and seconded, the Board resolved to table the discussion. Motion carried unanimously.

Homeowner Request – 21812 Via Del Lago – Architectural Application: Awnings

Be it resolved, upon a motion duly made and seconded, the Board resolved to table the architectural application, pending review by the architectural committee. Motion carried unanimously.

Homeowner Request – 21812 Via Del Lago – Transponder Exception

Be it resolved, upon a motion duly made and seconded, the Board resolved to approve the exception, pending receipt of registration. Motion carried unanimously. Management was directed to make exceptions for new vehicles. Homeowners to provide registration and license plate information within three months of receipt of transponder.

Adjourn

Being no other business, a motion was made, seconded and approved to adjourn. The meeting adjourned at 8:24 PM.

SECRETARY'S CERTIFICATE

I, Len Malena, hereby certify that the foregoing is a true and correct copy of the approved Executive Session Minutes of the Board of Directors Meeting held on the above date.

[Signature]
Secretary

9.25.18
Date