

# Rancho Cielo Homeowners Association

Meeting of the Board of Directors

November 22, 2016

## Location:

The meeting of the Rancho Cielo Homeowners Association was held at the offices of the Trabuco Canyon Water District.

## Directors Present:

Mike Hinkle, Len Malena, Alan Neilson and Darryl Wheeler.

## Call to Order:

The meeting was called to order at 7:00 PM.

## Homeowners Discussion

There were no owners present at the meeting.

The Board reviewed correspondence from Ms. Dahdah and Mr. Balding.

## Minutes & Financial Reports

A motion was made by Mr. Nielson, 2<sup>nd</sup> by Mr. Malena to approve the October 2016 meeting minutes as submitted. All in favor, motion carried.

The Board tabled the approval of the financial statements.

## Management Report

The Board reviewed the prior month's action items list.

The Board reviewed the annual planner for the month of November 2016.

The Board reviewed the community inspection report and the home inspection report for the past month as provided by the manager.

The manager provided an updated accounts receivable report to the Board. A motion was made by Mr. Hinkle, 2<sup>nd</sup> by Mr. Malena to lien RAN-074 for non-payment of assessments. All in favor, motion carried.

## Landscape

The Board tabled the review of bids for landscape planting and cement work.

## Security Report

It was noted California Coastal was hired for the gate guard service.

It was noted the new replacement fobs were mailed to the owners.

## Old Business

None.

**New Business**

The Board reviewed a draft of the solar panel installation guidelines. The Board asked the manager to have the association's attorney review the document and advise.

The Board tabled the draft reallocation of the balance sheet.

**Adjournment**

There being no further business, the meeting was adjourned at 8:10 P.M.

Submitted by:

Jack L. Williams  
Acting Secretary