

**Rancho Cielo Homeowners Association**  
Board of Directors Meeting  
March 26, 2025  
**GENERAL SESSION**

**MINUTES**

**CALL TO ORDER**

The General Session meeting of the Board of Directors was called to order at 6:30 PM at Trabuco Canyon Water District, 32003 Dove Canyon Dr, Trabuco Canyon, CA, by board president Darryl Wheeler.

**ATTENDANCE**

Directors Present:	Darryl Wheeler, President Len Malena, Vice President Robert Hoffman, Treasurer Timothy Whelan, Secretary Gina Cox, Member at Large
Directors Absent:	None
Also Present:	Denise Mitchell, Senior Community Manager, Vintage Group

**SECRETARY'S REPORT**

Upon review, a motion was made, seconded, and unanimously carried to approve the February 26, 2025, General Session meeting Minutes as submitted.

**2025 Annual Meeting and Election**

A motion was made, seconded, and unanimously carried to appoint Advanced Election Services as Inspector of Elections. The board also appointed themselves as the governing body that approves the Annual Meeting Minutes. The board also agreed to attempt Election by Acclimation.

**TREASURERS REPORT**

**Financial Statement**

A motion was made, seconded, and unanimously carried to accept February 28, 2025, financial statements subject to fiscal year-end audit by a Certified Public Accountant.

**Delinquency Matters**

The board reviewed the AR Aging Report.

After discussion, a motion was made, seconded, and unanimously carried to fund repair and replacement the wood cabana at the pool from the Reserve Account GL Contingency Reserves at the agreed cost of \$27,600.00.

**Transfer Reserve Funds to Merrill Lynch**

At the recommendation of the associations CPA, a motion was made, seconded, and unanimously carried to move \$100,000.00 from the reserve bank account to decrease the amount of funds under \$250,000.00 FDIC maximum covered funds per banking institution.

**GENERAL MATTERS**

The board discussed the scope of work for this 2025 holiday lighting, Newsletter topics and the annual garage sale.

The board agreed to establish an incentive raffle to encourage members who have not turned in their ballot (and for members who already turned in their ballots) to amend the bylaws. In addition, the board approved the inspector of elections another send ballot to those members.

**MEMBER FORUM**

No members were in attendance.

**NEXT MEETING**

The next meeting of the board of directors is scheduled for Wednesday, April 23, 2025, at the Trabuco Canyon Water District.

**EXECUTIVE SESSION DISCLOSURE**

The board met in Executive Session at 6:00 pm to conduct member disciplinary hearings, discuss compliance matters and vendor proposals pursuant to California Civil Code section 4935 (a).

**ADJOURNMENT**

There being no further business to come before the board, a motion was made, seconded by, and unanimously carried to adjourn the meeting at 7:23 p.m.

**Secretary's Certificate**

I, Tim Whelan, hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting held on the above date, as approved by the Board of Directors.

**ATTEST:**

Tim Whelan

Signature

4-23-2025

Date