

# **Rancho Cielo Homeowners Association**

Board of Directors Meeting

January 22, 2025

## **GENERAL SESSION**

### **MINUTES**

#### **CALL TO ORDER**

The General Session meeting of the Board of Directors was called to order at 6:30 PM at Trabuco Canyon Water District, 32003 Dove Canyon Dr, Trabuco Canyon, CA, by board president Darryl Wheeler.

#### **ATTENDANCE**

Directors Present: Len Malena, Vice President  
Timothy Whelan, Secretary  
Robert Hoffman, Treasurer

Directors Absent: Darryl Wheeler, President  
Gina Cox, Member at Large

Also, Present: Denise Mitchell, Senior Community Manager, Vintage Group

#### **SECRETARY'S REPORT**

Upon review, a motion was made, seconded, and unanimously carried to approve the November 20, 2024, General Session meeting Minutes as submitted.

#### **TREASURERS REPORT**

##### Financial Statement

A motion was made, seconded, and unanimously carried to accept the November 30, 2024, and December 31, 2024, financial statements subject to fiscal year-end audit by a Certified Public Accountant.

##### Delinquency Matters

The board reviewed the AR Aging Report. A motion was made, seconded, and unanimously carried to proceed with a Lien on the property identified as account 130400740.

#### **GENERAL MATTERS**

##### Street Sweeping Service

The board reviewed and discussed member complaints regarding the street sweeping service. After discussion, a motion was made, seconded, and unanimously carried to approve Peloton Sweeping to service the association one time per month. Management was instructed to send a notice of termination to the current service provider.

#### **MEMBER FORUM**

No members were in attendance.

#### **NEXT MEETING**

The next meeting of the board of directors is scheduled for Wednesday, February 26, 2025, at the Trabuco Canyon Water District.

**EXECUTIVE SESSION DISCLOSURE**

The board met in Executive Session at 6:00 pm to conduct member disciplinary hearings and discuss vendor proposals pursuant to California Civil Code section 4935 (a).


**ADJOURNMENT**

There being no further business to come before the board, a motion was made, seconded by, and unanimously carried to adjourn the meeting at 6:42 p.m.

**Secretary's Certificate**

I, Len Malena, do hereby certify that the foregoing is a true and correct copy of the Minutes of the General Session Meeting held on the above date, as approved by the Board of Directors.

**ATTEST:**

  
Signature

26 Feb 2025  
Date