

Rancho Cielo Homeowners Association

Board of Directors Meeting

GENERAL SESSION

September 25, 2024

MINUTES

CALL TO ORDER

The General Session meeting of the Board of Directors was called to order at 6:30 PM at Trabuco Canyon Water District, 32003 Dove Canyon Dr, Trabuco Canyon, CA, by board president Darryl Wheeler.

ATTENDANCE

Directors Present: Darryl Wheeler, President
Timothy Whelan, Secretary
Len Malena, Vice President
Robert Hoffman, Treasurer
Gina Cox, Member at Large (attended via zoom)

Directors Absent: None

Also, Present: Denise Mitchell, Senior Community Manager, Vintage Group

SECRETARY'S REPORT

Upon review, a motion was made, seconded, and unanimously carried to approve the August 28, 2024, General Session meeting Minutes as corrected.

TREASURER'S REPORT

Financial Statement

A motion was made, seconded, and unanimously carried to accept the August 31, 2024, financial statement subject to fiscal year-end audit by a Certified Public Accountant.

After discussion the board agreed to invest \$67,000.00 into a 12-month CD with Merrill Lynch.

Delinquency Matters

The board reviewed the AR Aging Report, no action was necessary at this time.

Reserve Study

After discussion, review of the draft reserve study was tabled to the October 31, 2024, board meeting.

GENERAL MATTERS

Street Signs Replacement

The Board chose reflective brown (with a reddish hue) and white lettering as the colors for the new street signs that will be installed on an ornate bracket. Once the proofs of all the street signs are reviewed for correct spelling, the project will be scheduled.

Common Area Maintenance

Upon review, a motion was made, seconded, and unanimously carried to approve the following landscape proposals.

- Hacienda Proposal 1286-087 to aerate and reseed all grasses at a cost of \$2,560.00.

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- Hacienda Proposal 082824-0455 to install new groundcover near corner of Rancho Cielo and Delicia and replace all leaky drip lines with new drip of new trees in the bare areas located inside the natural bowl adjacent to Plano Trabuco at a cost of \$894.00.
- Hacienda Proposal 082824-0505 to replace two faded dog signs at two stations at a cost of \$250.00.
- Fenn Pest Control Agreement 4299 to inspect and treat for termites at the pool cabana at a cost of \$995.00.

MEMBER FORUM

There were no members in attendance.

NEXT MEETING

The next meeting of the board of directors is scheduled for Wednesday, November 20, 2024, at the Trabuco Canyon Water District.

ADJOURNMENT

There being no further business to come before the board, a motion was made, seconded by, and unanimously carried to adjourn the meeting at 7:10 p.m.

Secretary's Certificate

I, Timothy Whelan, do hereby certify that the foregoing is a true and correct copy of the Minutes of the General Session Meeting held on the above date, as approved by the Board of Directors.

ATTEST:

Signature


Pro Tem

Date

11 / 20 / 24