

Rancho Cielo Homeowners Association
Board of Directors Meeting
February 29, 2024

General Session
MINUTES

CALL TO ORDER

The General Session meeting of the Board of Directors was called to order at 6:00 PM at Trabuco Canyon Water District, 32003 Dove Canyon Dr, Trabuco Canyon, CA, by board president Len Malena.

ATTENDANCE

Directors Present: Len Malena, President
Darryl Wheeler, Vice President
Timothy Whelan, Secretary
Robert Hoffman, Treasurer

Directors Absent: Gina Cox, Member at Large

Also, Present: Denise Mitchell, Senior Community Manager, Vintage Group

MEMBER FORUM

One member attended the meeting to discuss the status to the drainage situation behind his home, and the problem with bicycle riders building jumps and destroying the common area grass.

SECRETARY'S REPORT

Minutes

Upon review, a motion was made, seconded, and unanimously carried to approve the January 31, 2023, General Session meeting Minutes as submitted.

TREASURER'S REPORT

Financial Statement

A motion was made, seconded, and unanimously carried to accept the January 31, 2024 financial statement subject to fiscal year-end review by a Certified Public Accountant.

Delinquency Matters

The board reviewed the AR Aging Report. A motion was made, seconded, and unanimously carried to approve the Lien on delinquent account 130400740.

Ratify Reserve Expenditure

A motion was made, seconded, and unanimously carried to ratify the cost to remove an extra-large Eucalyptus tree located in the natural bowl area between Via Alegre and Via del Viento for the approved cost of \$4,900.00.

Audit for Fiscal Year End 8.31.2024

Upon review, a motion was made, seconded, and unanimously carried to approve the audit conducted by VanDerPol and Company. The board and management signed the auditor's representation letter.

LANDSCAPE REPORT

The board reviews the January 2024 monthly report from Hacienda Landscape and the Landscape Committee.

Upon review, a motion was made, seconded, and unanimously carried to approve the following proposals from Hacienda Landscape,

- Install fencing and signs to deter bicycle riders from creating jumps and damaging the common area at the cost not to exceed \$1,630.00. This includes installation of 4 signs and temporary fencing.
- Install two pest waste stations on Rancho Cielo at Via de La Luz and Rancho Cielo at La Nubes at the agreed cost of \$2,400.00 which shall be funded from the reserve account, GL 3030 Contingency Reserves.

Drainage Behind 32056 and 32052 Camino del Cielo

Upon review of the documentation from the affected owners, the board agreed to install a French drain behind 32506 and connect it to the drain at 32052, then add gravel to the trench dugout by the owner of 32052 to keep it from filling with dirt. Management will obtain costs from the landscaper and poll the board for approval so the project can commence immediately.

GENERAL MATTERS

New Parking Patrol Service

The board discussed continuing with the new parking patrol service and asked management to have the owner attend the March meeting for a meet and greet.

Street Sign Project

The board reviewed and discussed new street sign options presented by All Sign Concepts. Management was asked to obtain mock-ups of the signs for each street name and to see how certain names would have to be abbreviated to fit on the sign.

Annual Garage Sale

The board reviewed and approved the annual garage sale put on by Alan Neilson with Century 21 which is set for Saturday, May 18, 2023, from 7:00 to 10:00 am.

ADJOURNMENT

There being no further business to come before the board, a motion was made by Len Malen, seconded by Timothy Whelan, and unanimously carried to adjourn the meeting at 7:30 p.m.

Secretary's Certificate

I, _____, do hereby certify that the foregoing is a true and correct copy of the Minutes of the General Session Meeting held on the above date, as approved by the Board of Directors.

ATTEST: Robert Hoffman
Signature

March 27, 2024
Date