

Rancho Cielo Homeowners Association  
Board of Directors Meeting  
October 25, 2023

General Session  
**MINUTES**

**CALL TO ORDER**

The Regular Session meeting of the Board of Directors was called to order at 6:45 PM at Trabuco Canyon Water District, 32003 Dove Canyon Dr, Trabuco Canyon, CA, by board president Len Malena.

**ATTENDANCE**

Directors Present:            Len Malena, President  
                                     Darryl Wheeler, Vice President  
                                     Timothy Whelan, Secretary  
                                     Robert Hoffman, Treasurer

Directors Absent:            Gina White, Member at Large

Also, Present:                Colleen Rozen, Community Manager, Vintage Group  
                                     Denise Mitchell, Senior Community Manager, Vintage Group

**EXECUTIVE SESSION**

The board met in executive session today at 6:00 pm where they held member disciplinary hearings that resulted in three (3) \$100.00 fines and discussed delinquent account 1304025401,

**SECRETARY'S REPORT**

Upon review, a motion was made by Len Malena, seconded by Robert Hoffman, and unanimously carried to approve the September 27, 2023, Regular Session Minutes as submitted.

**TREASURER'S REPORT**

A motion was made by Robert Hoffman, seconded by Len Malena, and unanimously carried to accept the September 30, 2023, financial statement subject to fiscal year end audit by a Certified Public Accountant.

A motion was made by Len Malena, seconded by Robert Hoffman, and unanimously carried to send delinquent account 130102540 to the collection agency.

**GENERAL MATTERS**

Upon review, a motion was made by Darryl Wheeler, seconded by Len Malena, and unanimously carried to approve the following,

- Top a large Eucalyptus tree on Via Del Sol at a cost of \$550.00.
- Aquatrends 6% increase effective January 1, 2024.
- Sweeper Guys increase of \$40.00 per month effective January 1, 2024
- California Christmas proposal for holiday lighting at a cost of \$4,000.00

**MEMBER FORUM**

There were five (5) members who attended the meeting in person, topics of discussion was the installation of light poles at the tennis/pickleball courts, and a complaint regarding vehicles parking on the driveway apron.

**ADJOURNMENT**

There being no further business to come before the board, a motion was made by Len Malen, seconded by Timothy Whelan, and unanimously carried to adjourn the meeting at 7:02 p.m.

**Secretary's Certificate**

I, \_\_\_\_\_, do hereby certify that the foregoing is a true and correct copy of the Minutes of the General Session Meeting held on the above date, as approved by the Board of Directors.

ATTEST:



Signature

11-29-2023

Date